

Package -04 Office Stationaries (Annual Contract Basis)

Sl.no.	Particulars	Unit	Rate	Amount
1	Arch File	No		
2	Attendance Register	No		
3	Ball Pen (Cello Gripper 0.5) black/blue/red	No		
4	Ball Pen (Cello pointec)	No		
5	Ball Pen (Mitsubishi) black/blue/red	No		
6	Bhutanese Envelope 11"x5"	No		
7	Bhutanese Envelope 9"x4"	Pkt		
8	Board Marker (Mixed Colour)	Pkt		
9	Brown Cellotape 1"	No		
10	Brown Cellotape 2"	No		
11	Colour Paper A4 size	Ream		
12	Carbon Paper	Pkt		
13	Calulator Ordinary (Check & Correct)	No		
14	Cellotape Cloth Type (mixed colour)	No		
15	Chart Paper (mixed color)	No		
16	Comb Binding Size 51mm	No		
17	Comb Binding Size 45mm	No		
18	Comb Binding Size 38mm	No		
19	Comb Binding Size 32mm	No		
20	Comb Binding Size 30mm	No		
21	Comb Binding Size 28mm	No		
22	Comb Binding Size 25mm	No		
23	Comb Binding Size 22mm	No		
24	Comb Binding Size 20mm	No		
25	Comb Binding Size 16mm	No		
26	Comb Binding Size 12mm	No		
27	Comb Binding Size 10mm	No		
28	Comb Binding Size 8mm	No		
29	Correcting Pen	No		
30	Cover File Four Folder (Ambassador Export Quality)	No		
31	Colin	No		
32	Dak Despatch Register	No		
33	Dak Received Register	No		
34	Duster Cloth	No		
35	Envelope 11"x5" (Brown)	Pkt		
36	Envelope 11"x5" (White)	Pkt		
37	Envelope 9"x4" (Brown)	Pkt		
38	Envelope 9"x4" (White)	Pkt		
39	Envelope A4 Size (Inside Cloth) good quality	No		
40	Envelope File Size (Inside cloth) good quality	No		
41	Eraser non dust	No		

42	Flat File, Cobra Clip	No		
43	Glue Stick 20gm	No		
44	Glue Bottle 250ml	No		
45	Glue Bottle 500ml	No		
46	Hi-Lighter Pen	No		
47	James Clip (small, mixed color)	Pkt		
48	James Clip (medium, mixed color)	Pkt		
49	James Clip (large, mixed color)	Pkt		
50	Lamination Paper A4	Pkt		
51	Marking Cloth For binding Files (Thick)	Mtr		
52	Note Pad Medium Size (Best quality) / Writing Pad	No		
53	OHP Marker	Set		
54	Paper Binder Clip 32mm	Pkt		
55	Paper Binder Clip 20mm	Pkt		
56	Pencil Battery AA	Pair		
57	Pencil Battery AAA	Pair		
58	Pilot pen V-7 (Black/Blue/Red)	No		
59	Pilot pen V-5 (Black/Blue/Red)	No		
60	Paper Cutter knife	No		
61	Paper Cutter Machine	No		
62	Pencil HB	No		
63	Pencil Sharpner	No		
64	Permanent Marker Pen (Snowman)	No		
65	Plastic file with clip	No		
66	Plastic pocket file, L type.	No		
67	Post it Pad 3"x2" (mixed color)	No		
68	Post it pad 2"x1" (mixed color)	No		
69	Punching Machine Kangaroo S/Duty	No		
70	Punching Machine Kangaroo Medium	No		
71	Register No.30	No		
72	Register No.24	No		
73	Register No.12	No		
74	Register No.10	No		
75	Register No.8	No		
76	Register No.6	No		
77	Ring Binder File A4 size	No		
78	Scale Plastic 30cm	No		
79	Scale Plastic 45cm	No		
80	Steel Scale 30cm	No		
81	Steel Scale 45cm	No		
82	Scissor Best quality	No		
83	Stapler Machine Kangaroo 24/6	No		
84	Stapler Machine Kangaroo HD 23/17	No		
85	Stapler Machine Kangaroo No.10	No		
86	Stapler Pin 24/6	Pkt		
87	Stapler Pin 23/17	Pkt		

88	Stapler Pin No. 10	Pkt		
89	Stamp pad	No		
90	Thumb Pin (Ordinary)	Pkt		
91	Thumb Pin Big Head	Pkt		
92	Transparent Cellotape 1"	No		
93	Transparent Cellotape 2"	No		
94	Transparent Sheet A3	Ream		
95	Transparent Sheet A4	Ream		
96	Photocopy Paper Size A3 (JK) GSM75	Ream		
97	Photocopy Paper Size A4 (JK) GSM75	Ream		
98	Vehicle Log Book (printed from kuensel)	No		
99	Vehicle Movement Order Book (printed from kuensel)	No		

Toner/ Printer Cartridges

SI No.	Particulars	Unit	Rate	Amount
1	Tonner 006R01160- Xerox Machine work center 5330	No		
2	Drum Cartridge No. 103R00591 for Xerox Machine work center 5330	No		
3	Printer cartridge Q7553A for Printer2015	No		
4	Printer cartridge CE505A for Printer 2055dn	No		
5	Printer cartridge for HP color Laserjet CP2025 (Black CC530A)	No		
6	Printer cartridge for HP color Laserjet CP2025 (Cyan CC531A)	No		
7	Printer cartridge for HP color Laserjet CP2025 Yellow CC532A)	No		
8	Printer cartridge for HP color Laserjet CP2025 (Magenta CC533A)	No		
9	Printer Cartridge for Hp color Laserjet CP5525 (Black CE270A)	No		
10	Printer Cartridge for Hp color Laserjet CP5525 (Cyan CE271A)	No		
11	Printer Cartridge for Hp color Laserjet CP5525 (Yellow CE272A)	No		
12	Printer Cartridge for Hp color Laserjet CP5525 (Magenta CE273A)	No		
13	Color Laserjet PRO M452dn. Cartridge CF410A (Black)	No		
14	Color Laserjet PRO M452dn. Cartridge CF411A (Magenta)	No		
15	Color Laserjet PRO M452dn. Cartridge CF412A (Yellow)	No		
16	Color Laserjet PRO M452dn. Cartridge CF413A (Pink)	No		

17	Printer Laserjet CP1515dn Cartridge CB540A (Black)	No		
18	Printer Laserjet CP1515dn Cartridge CB541A (Cyan)	No		
19	Printer Laserjet CP1515dn Cartridge CB542A (Yellow)	No		
20	Printer Laserjet CP1515dn Cartridge CB543A (Magenta)	No		
21	Printer Cartridge HP CF226 Pro M403dn Black	No		
22	Printer Cartridge 925 Starter fro Canon Printer MF3010	No		